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POLICY-COMMUNICATIONS COMMITTEE MEETING

MINUTES

Monday, September 26 8:20 a.m.

Attendees:

**B. Sargent
L. Simon
W. Goodwin
A. Shinn
M. Szanto**

1. Policies for First Read (All are mandated changes)
 - 1140 Affirmative Action Program –
 - i. Some coding info and gender identity updates for all the following policies
 - ii. K. Tucker is Affirmative Action Officer. Jonathan Moss is also looped into team. Due to size, we don't actually have a "team"
 - iii. Ready for first read
 - 1523 Comprehensive Equity Plan -
 - i. The plan was approved at the end of the Ed/Tech committee.
 - ii. Per Superintendent: For Comprehensive Equity Plan, the Board approved a Motion in January 2016 to authorize the Affirmative Action Officer to develop a Comprehensive Equity Plan, implement the plan over a three-year period of time, submit an annual statement of assurance of its implementation and progress, and complete the District Performance Review in the NJ QSAC.
 - iii. Ready for first read
 - 1530 Equal Employment Opportunities – and Regulation
 - i. Ready for first read
 - 1550 Affirmative Action Program for Employment and Contract Practices
 - i. Ready for first read
 - 2200 Curriculum Content - and Regulation
 - i. Discussion surrounding difference with common core vs. NJ learning – the new name for common core standards and whether to hold off on this until the name changes in the policy. Decision to proceed as is and we will update when new name comes out.
 - ii. Selected: and among the schools of this district
 - iii. Ready for first read
 - 2260 Affirmative Action Program for School and Classroom Practices
 - i. Ready for first read
 - 2411 Guidance Counseling - and Regulation
 - i. Chose: include the services of teaching staff members certified as guidance personnel and other designated teaching staff members.
 - ii. Ready for first read

- 2423 Bilingual and ESL Education - and Regulation
 - i. Per Superintendent: New Jersey's Bilingual Education Law requires that districts enrolling 20 or more English language learners (ELLs) in a single language group throughout grades kindergarten through 12 implement a full-time bilingual education program. Readington does not meet this threshold and has been able to offer ESL instruction in all schools. Readington enrolls students from many different backgrounds and our ESL instructor instructs students who speak Mandarin, Korean, Spanish, and Dutch, among other languages.
 - ii. Ready for first read
 - 2610 Educational Program Evaluation
 - i. Ready for first read
 - 2622 Student Assessment
 - i. Ready for first read
 - 5750 Equal Educational Opportunity
 - i. Ready for first read
 - 5755 Equity in Educational Programs and Services
 - i. Ready for first read
2. For Follow-up Discussion
- HIB Policy #5512
 - Student Discipline #5600
 - Teacher Ethics Policy #3211
 - Review of Documents-
 - i. District Scope of Consequences for Incidents of HIB
 - ii. Student Discipline Code and Consequences (SDCS)

Both of these documents were created after HIB laws and policies were created. After the revision of the HIB law, the repeated incidents of harassment and bullying are not recognized under the legislation if the victim of the harassment is not associated with a particular group, class, or identifying characteristic. The repetitive instances will be added as a category in the SDCS. These documents are not published on the website. They are available to principals for guidance based on level of severity. There are other forms with general consequences which are posted on the website. Additionally, the administrators will review where non-HIB conflicts and behaviors might be addressed within the Scope of Consequences.

Code of conduct violations go to principals and counselors. If there are suspensions, this is reported to Superintendent immediately and Board of Education at the next board meeting. This is in our Suspension policy. They are reported to the NJ Department of Education twice a year via the EVVR report.

- iii. Request made to review regulations, 5600, 3211
- iv. In the beginning of the year, all staff are asked to review these policies and regulations. There is also training in the beginning of the year as well.
- v. If a complaint is made, the principal or superintendent will follow up for handling.
- vi. Review over the next month to review Code of Conduct to make sure it meets current expectations as the last time this policy was reviewed was 2006. This item will be on the next agenda.

3. *Readington News* articles

October Next Generation Science

November Strategic Plan

December Assessment PARCC & In district assessments at that time